



NORTHEASTERN
STATE UNIVERSITY

**Review of Departmental
Promotion, Tenure and Post-Tenure Guidelines**

Name of Department:

Social Work Department

College or Unit:

College of Liberal Arts

Semester / Year of Current Review:

Fall Semester/ 2022

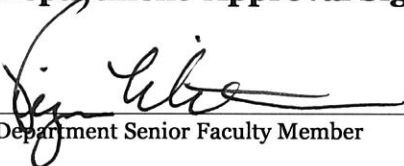
Semester / Year of Next Review:

Fall Semester/ 2024

Department Faculty Vote Date:

December 2, 2022

Department Approval Signatures



Department Senior Faculty Member

December 6, 2022

Date



Department Chair

December 6, 2022

Date

Approval Signatures

College Dean

Date

Provost / Vice President of Academic Affairs

Date

Northeastern State University, President

Date

Effective Classroom Teaching

- Effective classroom teaching assessment. This may be done by any combination of the following: • Student evaluations • Peer evaluations • Departmental evaluation or another valid method approved by Chair and senior faculty.
- Self-Assessment of one's progress with effective classroom teaching. Jr. Faculty may want to poll their students mid-term and follow-up with their plan of improvement including goals with dates.

Scholarship of Teaching and Learning

- Attending professional conferences, seminars, lectures, and webinars.
- Innovative Pedagogical techniques. Example: Faculty may create a new way of interaction with students who are taking online courses.
- Dissemination (publication/presentation) of Innovative Pedagogical techniques.
- Creating a new social work course, a new weekend workshop, and development of blended or on-line course.
- Completing the process of changes in the social work curriculum.
- Mentoring undergraduate and graduate students outside of coursework.

Scholarship of Discovery

- Oral/ Poster Presentations at peer reviewed professional/scholarly meetings/conferences.
 - (submitted, accepted)/ If research was submitted, and not accepted, provide a next-step plan.
 - Authorship (sole author, 1st author, 2nd author, 3rd author, etc.). Different credits will be given in the author's order.
- Publications in professional journals that are peer reviewed, juried, or refereed.
 - (submitted, published)/ If research was submitted, and not published, provide a next-step plan.
 - Authorship (sole author, 1st author, 2nd author, 3rd author, etc.). Different credits will be given in the author's order.
- Non-evidence-based publications (based on professional experience).

- Scholarly papers (conference proceeding) related to original research and presented at professional conferences.
- Grant proposal (submitted, funded). If proposal was submitted, and not funded, provide a next-step plan.

Scholarship of Integration

- Publish book reviews and/or abstract.
- Non-academic publications that address discipline-related concerns
- Contributed a chapter to a book or textbook
- Interdisciplinary collaboration with different disciplines (or/and with colleagues) in research projects.

Scholarship of Application

- Serving community organization/university in any capacity. Faculty describes the setting, the expectations of their role, length of time served, the population served, and the name/contact info of organization's leadership.
- Serving as referee/reviewer for a professional journal or professional conferences.
- Serving as a leader of a service learning project.
- Conference Coordinator: Faculty organized a conference or event for social work, social work community, community at large, etc. Faculty provides a brief description and the role played in the production of the conference or event.

Contribution to the Institution and Profession

- **Service to the Department & Institution**
 - University& department committee assignments
 - Service as committee chair
 - Service as student organization sponsor
 - Service as program coordinator
 - Participate in student retention or recruitment activities
 - Administrative assignments (field education director, program director, department chair)

- **Service to the Profession**

- Service to a professional organization (annual membership, committee work, board membership, officer, sponsor, or journal reviewer).
- Delivery of professional expertise to colleagues across campus.
- Sharing expertise, such as serving on an accrediting team; writing questions for licensure or certification exams; participating in a program review for a university

- **Service to the Community**

- Provide service (e.g., the development of curriculum, accreditation and/or assessment instruments, etc.) to local and/or community organizations.
- Provide clinical services related to physical health, mental health, and wellness.
- Provide consulting services or technical assistance (program evaluation).
- Serving on boards, committees, commissions utilizing faculty expertise.
- Planning and/or implementing public events, such as teaching non-credit classes or workshops; providing public lectures; participating on panels or symposia for public presentations (e.g. Opioid workshop).

- **Collegiality and Professionalism**

- Keep office hours as required.
- Participate collegially in departmental and university faculty meetings/ trainings.
- Conscientiously fulfills duties and responsibilities as assigned by the department.
- Attempts to work as a team member in the department.