

Checklist

New Faculty/New Adjunct

Original File	College		Campus
Begin Date:	CBT	SHP	Tahlequah
End Date:	COE	OPT	Muskogee
	COLA	LIB	Broken Arrow

About

Name:	Rank:
Position #:	Phone:
Salary:	Personal Email:
Department:	N# (if available):

Required Information

PAF	Credential Evaluation Summary
Offer of Employment Letter	Application
Signed Faculty Employment Agreement	Vita/Resume
Justification Form (if applicable)	

Transcript	Date Degree Received	University	Major	Degree
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