



**To talk to someone about graduate students financial aid contact:**

## STUDENT FINANCIAL SERVICES

Northeastern State University  
Office of Student Financial Services  
715 North Grand Ave.  
Tahlequah, OK 74464-2300

Phone: 918-444-3456  
Email: [financialaid@nsuok.edu](mailto:financialaid@nsuok.edu)

**To talk to someone about scholarships contact:**

## Graduate College

Northeastern State University  
Graduate College  
Administrative Building, Room 111  
601 N. Grand Ave.  
Tahlequah, OK 74464-2399

Phone: 918-444-2093



**NORTHEASTERN**  
STATE UNIVERSITY

Tahlequah | Broken Arrow  
Muskogee | Online

<https://academics.nsuok.edu/graduatecollege>

## Northeastern State University

# Graduate Students Financial Aid - Post Award

### **Financial Aid Facts**

- » The Office of Student Financial Services corresponds with all NSU students via their NSU email; check it regularly so you don't miss important requirements, reminders, deadlines, and updates.
- » Students must be enrolled in at least half-time status to be eligible for Direct Student Loans. Half-time status for graduate students is 5 to 8 graduate level hours.
- » Students who plan on enrolling in any summer courses may want to reduce their prior Fall/Spring accepted loan amounts to ensure that they will have loan availability during the summer term.
- » Students who completely withdraw or drop an individual class during the first two weeks of Fall or Spring semesters, or the first week of Summer, are eligible for a full refund of tuition and fees.
- » All aid offers are initially based on full-time enrollment. Aid will be adjusted to actual enrollment before disbursement.

### **Instructions to View and Accept Awards:**

- » Go to [www.nsuok.edu](http://www.nsuok.edu)
- » Click on the goNSU link in the top, right corner
- » Sign in with your NSU username and password
- » Click on the 'Student' tab
- » Click the 'financial aid awards' link
- » Select aid year and submit
- » You must accept the terms and conditions before you can view and accept the awards. You will have to click on the 'Terms and Conditions' tab.
- » Once Terms and Conditions are accepted, click on the 'accept aid offered' tab to view and accept/decline amounts.
- » Once awards are accepted or declined, proceed to the 'Resources & Additional Info' tab. Your authorization is needed in order for federal student aid funds to be allowed to pay for non-institutional charges such as books, parking tickets, etc.
- » In the middle of the page, there is a drop-down box you must choose 'Yes' or 'No,' scroll to bottom, and click submit.

### **Entrance Counseling:**

*This process could take 15-30 minutes*

- » Go to [www.studentaid.gov](http://www.studentaid.gov)
- » Under the 'Complete Aid Process,' select 'Complete Entrance Counseling'
- » Scroll down and click 'Log in to Start' and use your FSA ID and password to login
- » Select the state your school is in (Oklahoma), and select the school's name (Northeastern State University)
- » Click 'Notify this school'
- » Select student type 'I am completing entrance counseling to receive direct loans as a graduate or professional student.' Then select 'continue'
- » Complete the counseling questions and submit.
  - » This will be electronically submitted to NSU
  - » You do not need to submit a copy or sign anything with the University

### **Master Promissory Note (MPN):**

- » Go to [www.studentaid.gov](http://www.studentaid.gov)
- » Login with your FSA ID and password
- » Under the 'Complete Aid Process,' select 'Complete a Master Promissory Note'
- » Complete and submit
  - » This will be electronically submitted to NSU
  - » You do not need to submit a copy or sign anything with the University

### **Satisfactory Academic Progress (SAP):**

To maintain Financial Aid eligibility, students must make Satisfactory Academic Progress (SAP) toward degree completion. To meet SAP requirements:

- » Pass at least 67% of courses attempted
- » Maintain a minimum cumulative 3.0 GPA
- » Enroll in at least five hours per semester
- » Federal funding is available for up to 150% of your degree program. For example, if your degree program requires 36 credit hours, funding may be available for up to 54 credit hours.

***\*\*If these requirements are not met, graduate students could end up on Financial Aid suspension.***